

**University Cooperative Housing Association**  
**SUMMER SHORT TERM HOUSING APPLICATION**  
**(Housing - July 1<sup>st</sup> through September 1<sup>st</sup> only)**

This application must be accompanied by a \$35.00 (US) application fee (**non-refundable**). The cost to live in the Co-op on a short-term basis is \$35.00 per day with **no chore** requirement (minimum stay 10 days). Meals and utilities are included. This program is offered only in the Summer. On availability of a space (an application usually takes approximately 2-4 weeks for processing), you will be contacted to confirm acceptance by forwarding payment of the US\$500.00 reservation fee which will be credited towards the total room and board (rent) requirement. The US\$1,000.00 (**refundable**) deposit will need to be paid at check-in along with any balance due on rent.

**No offer of housing should be considered confirmed, until in receipt of an official letter, confirming acceptance by UCHA.** All payments need to be made in cash, cashier's check, travelers' checks, money order or credit card. **Please note, we do not accept American Express, the Discover card, wire transfers, or personal checks.** The deposit is refunded within approximately 3-4 weeks after your departure, less any charges to your account.

**EXPRESS FEE:** Applicants wishing to have an early response to their applications may request so by payment of a **\$20.00 (non-refundable)** express fee along with the \$35.00 application fee. (UCHA reserves the right to decline an Express fee request and such requests, will only be accepted from applicants moving in within four months of the date of submission of the application). On receipt of this request, UCHA will post or E-mail a response on the status of an application within **3** business days. Thank you and we look forward to having you stay with us here at the UCHA.

Family Name \_\_\_\_\_ First Name \_\_\_\_\_  
Street \_\_\_\_\_ Apt# \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_  
Country \_\_\_\_\_ Phone# \_\_\_\_\_ Email \_\_\_\_\_  
Fax \_\_\_\_\_ Sex: Male \_\_\_\_\_ Female \_\_\_\_\_ Date of Birth \_\_\_\_\_  
Social Security \_\_\_\_\_ Passport # \_\_\_\_\_ Country \_\_\_\_\_  
Driver's License # \_\_\_\_\_ State/Country \_\_\_\_\_  
Status: Student \_\_\_\_\_ Visiting Scholar \_\_\_\_\_ Non- student \_\_\_\_\_ Other \_\_\_\_\_  
Date you would like to check-in \_\_\_\_\_, check-out \_\_\_\_\_, (please note our official business hours). Option: \$35/day \_\_\_\_\_ Former Member (write deposit #): \_\_\_\_\_  
Have you lived here before? Yes, \_\_\_\_\_ No \_\_\_\_\_, If yes when? From \_\_\_\_\_ to \_\_\_\_\_.  
Were you Expelled/Evicted \_\_\_\_\_? If yes Explain \_\_\_\_\_  
Have you been evicted by a previous landlord? Yes, \_\_\_\_\_ No \_\_\_\_\_ If yes, Explain \_\_\_\_\_  
\_\_\_\_\_  
How did you learn about the Co-Op? \_\_\_\_\_  
Have you been convicted of a felony in the last 7 years? Yes \_\_\_\_\_ No \_\_\_\_\_  
If "Yes" please explain \_\_\_\_\_

I certify that I understand the above, and that the information I have given is correct. I also understand that UCHA reserves the right to withdraw any offer of admission/reservation and for no cause. My signature authorizes UCHA to verify my credit and other history, and any or all information listed. I also understand that failure to disclose the truth will be grounds for immediate termination of my contract.

\_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I authorize UCHA to debit my credit card # \_\_\_\_\_ expiry \_\_\_\_\_ For US \$ \_\_\_\_\_,  
Security code \_\_\_\_\_ (last three digits), Zip code \_\_\_\_\_, Street # \_\_\_\_\_.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**NOTICE: ALL CHECK-INS MUST BE DONE IN PERSON AND MAY ONLY BE DURING OFFICIAL OFFICE HOURS (I.E. MON.-FRI. 12 PM-8 PM). HOURS VARY DURING THE HOLIDAY SEASONS. PLEASE CALL 310 208 8242 OR EMAIL AT [UCHAWEB@EARTHLINK.NET](mailto:UCHAWEB@EARTHLINK.NET) TO CONFIRM TIMES.**

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**FOR OFFICE USE ONLY**

Application fee =\$35.00	_____	_____	Approved/Not approved:
Express fee = \$20.00	_____	_____	
Deposit = \$1,000.00	_____	_____	
R&B = @ \$	_____	_____	_____

Executive Director